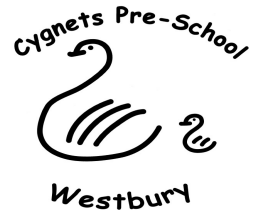


**Cygnets Pre-School**  
Sandalwood Road  
WESTBURY  
Wiltshire  
BA13 3UR



Tel : 01373 827555  
Email: [info@cygnetspreschool.co.uk](mailto:info@cygnetspreschool.co.uk)  
Pre-School Manager: Emma Osmond

Dear Parent/ Carer,

ENCOMPASS is the reporting to schools and early years settings by the next working day, when a child or young person has been affected by a domestic incident.

ENCOMPASS will ensure that a member of the staff, known as a Key Adult, will be shared the information in confidence, while ensuring that the school or setting is able to make provision for possible difficulties experienced by children, or their families, who have been involved in, affected or exposed to a domestic abuse incident.

We are keen to offer the best support possible to all our children and we believe this will be extremely beneficial for all those involved, and will also support our already safeguarding procedures that are in place.

“Cygnets Preschool works with children, parents and the community to ensure the rights and safety of children and to give them the very best start in life. Children learn best when they are healthy, safe and secure.”  
Taken from Cygnets safeguarding policy.

Yours sincerely,

Emma Osmond  
Manager

Charity number 1095412